

ESBCHS Exam Accommodations Policy

According to the Alberta Education Diploma Exam Bulletin, the “condition for students to use accommodations to write provincial assessments is regular use of the accommodation for classroom instruction and assessment.” (pg 72, Diploma Exam Bulletin September 2019)

Therefore, in order for students at ESBCHS to access accommodations to write school-based final exams as well as Provincial Diploma Exams, students must:

- practice regular use of the accommodation for classroom instruction and assessment.
 - at minimum, a student must regularly access accommodations on Major Assessments throughout the semester in which the course is taken
 - Major Assessments are defined as Chapter Tests, Units Tests and Major Writing Assessments

In addition, parents/guardians and the individual student will be required to sign a school form (attached) to confirm the following:

- their understanding of the above criteria
- the accommodations available to the student
- the courses for which the accommodations are applicable
- the student’s intent to accept or decline accommodations

**These forms must be completed by the end of the first month of a semester*

If after the first three months of a semester a student has not regularly accessed their accommodations as defined above, they will forfeit their access to these accommodations for the final exams. Semester deadlines for accessing accommodations regularly are December 1st in Semester one and May 1st in Semester two.

According to Alberta Education, “the decision rendered by school personnel is official and final and parents/guardians of students under the age of 18 must be informed of the decision. Parents/guardians must contact the school authority should they wish to dispute the decision rendered. Students must understand, and adhere to, the accommodation and provision administration directives, rules and procedures.” (Diploma Exam Bulletin September 2019)